

NOTICE OF KEY DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from 19 April 2017



Notice is hereby given of:

- Key decisions that will be taken by Cabinet, individual Portfolio Holders or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision, which is likely:

- (1) (a) to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

(b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards
- (2) In determining the meaning of 'significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance).

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at www.scambs.gov.uk

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact
Victoria Wallace on 01954 713026 or by e-mailing victoria.wallace@scambs.gov.uk*

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for a report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

Cabinet

Councillor Peter Topping
Councillor Nick Wright
Councillor Francis Burkitt
Councillor Simon Edwards
Councillor Lynda Harford
Councillor Mark Howell
Councillor Robert Turner
Councillor Tim Wotherspoon

Leader of the Council
Deputy Leader and Corporate and Customer Services
Greater Cambridge City Deal
Finance and Staffing
Housing
Environmental Services
Planning
Strategic Planning

Key and non-key decisions expected to be made from 19 April 2017

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
<p>Response to the Planning and Affordable Housing for Build to Rent Consultation</p> <p>Non-Key</p>	Cabinet	20 April 2017		<p>Housing Portfolio Holder</p> <p>Stephen Hills, Director of Housing,</p> <p>Stephen Kelly, Joint Director for Planning and Economic Development</p>	Report (publication expected 10 April 2017)
<p>Planning Shared Service</p> <p>Non-Key</p>	Cabinet	20 April 2017		<p>Planning Portfolio Holder</p> <p>Stephen Kelly, Joint Director for Planning and Economic Development</p>	Report (publication expected 10 April 2017)
<p>A428 Improvement Scheme</p> <p>Non-Key</p>	Cabinet	20 April 2017		<p>Cllr Tim Wotherspoon</p> <p>Claire Spencer, Senior Planning Officer (Transport Policy)</p>	Report (publication expected 12 April 2017)
Response to Housing	Cabinet	20 April 2017		Housing Portfolio	Report (publication

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White Paper and New Build Private Rented Consultation Non-Key				Holder David Roberts, Principal Planning Policy Officer, Julie Fletcher, Head of Housing Strategy	expected 12 April 2017)
Treasury Management Quarterly Investment Review Non-Key	Finance and Staffing Portfolio Holder	16 May 2017		Finance and Staffing Portfolio Holder Caroline Ryba, Head of Finance, Sally Smart, Principal Accountant Financial & Systems	Report (publication expected 08 May 2017)
Annual Joint Scrutiny and Overview and Partnerships Review Committee report Non-Key	Council	25 May 2017		Cllr Ben Shelton, Cllr Tony Orgee Susan Gardner Craig, Head of People and Organisational Development	Report (publication expected 17 May 2017)
Major Opposition Group Leader's Annual Report	Council	25 May 2017		Cllr Bridget Smith	Report (publication expected 17 May 2017)

Key and non-key decisions expected to be made from 19 April 2017

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Non-Key				Susan Gardner Craig, Head of People and Organisational Development	
Sizes and Terms of Reference and appointments to committees for 2017/18 Non-Key	Council	25 May 2017		Leader of Council Susan Gardner Craig, Head of People and Organisational Development	Report (publication expected 17 May 2017)
Write Offs Non-Key	Council	25 May 2017		Finance and Staffing Portfolio Holder Caroline Ryba, Head of Finance, Katie Brown, Revenues Manager	Report (publication expected 17 May 2017)
Quarterly Position Statement on Finance, Performance and Risk Non-Key	Cabinet	13 July 2017		Finance and Staffing Portfolio Holder Richard May, Policy and Performance Manager, Suzy Brandes, Principal	Report (publication expected 05 July 2017)

Key and non-key decisions expected to be made from 19 April 2017

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
				Accountant (General Fund & Projects)	
Planning Shared Service Business Case Key	Cabinet	13 July 2017		Planning Portfolio Holder Stephen Kelly, Joint Director for Planning and Economic Development	Report (publication expected 05 July 2017)